Avianna Hayes

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6910 Interbay, APT 165
Tampa, Fl, 33616

8135781589
avianna.lynn14@gmail.com

I'm an extremely hard-working individual with proven leadership and organizational skills, as well as attention to detail. I am committed to being a team player who can be relied on to assist my workplace to achieve its goals. Currently I am seeking to apply my skills and abilities and am willing to learn.

Skills

- **Honest**
- **Respectful**
- **Team Leader/Player**
- **Enthusiastic Attitude**
- **Attention to detail**
- **Respectful**
- **Reliable**

Experience

Moral & Welfare Officer / A.P Leto High School NJROTC
August 2017 - May 2021

Contact: LCDR Larry Jordan USN (retired)

Phone #: (813) 505-1460

- **Cash Drawer maintenance (no errors reported)**
- **Sell and distribute goods**
- **Calculate daily profits ($200-$500+)**
- **Generate lists for renewing supplies**
- **Restocking goods**

Babysitter/ private
February 2018 - November 2022

Contact: Mike Griffin

Phone #: (813) 462- 0621

- **Ensure children are bathed and fed prior to parents getting home from work day**
- **Create Innovative and educational games to improve listening skills and speech**
- **Play with children to encourage their creative side**
- **Clean and organize house whenever necessary, minimize parents clean up time**
- **Assist with homework and educational assignments distributed by parents**

Home Depot: Cashier/Part-time bookkeeper/ Hardware associate

December 2022 - current

Contact: 5125 S Dale Mabry Hwy

Phone #: (813) 835- 9565

- **Ring up sales: Use a POS system and complete transactions on a register using credit/debit cards, checks, and cash.**
- **Do cash strips/increases: Manage the amount of money that is in the register and make sure they balance at the end of the day**
- **Keep workspace and register area clean and tidy**
- **Bag merchandise after it has been rung up**
- **Process payments**
- **Customer service: Assist customers to find products, order out of stock products, see if we have certain products, build long term customer relationships**
- **Bookkeeping skills: Process the store deposit and manage the tills for the day and the next day, process and balance safe for the store**

Chick-Fil-A (FOH/BOH Team member)

January 2023 - July 2024

Contact: 3678 W Gandy Blvd, Tampa, FL 33611

Phone #: (813) 831-4203

- **Ring up sales: Use a POS system and complete transactions on a register using credit/debit cards, checks/cash/gift cards**
- **Order Taking: Order taking using a POS system through a physical register and tablet.**
- **Uber/delivery orders: Responsible for packaging to completion delivery and second party deliveries, Including bagging, condiments, sealing beverages and bags, handing them out after confirming the delivery**
- **Serving food and beverages for dine in orders**
- **Second mile service: Frequently check in with guest and see if there is anything they need and if everything was correct with their orders, offer refills and to-go bags if needed**
- **Dining room services: Keep up with the inside and the outside dining area, Wipe down and sanitize tables, sweeping up the inside dining area, sanitizing play area, maintaining trash cans, collecting table markers, collecting used and dirty trays, refilling condiment towers**
- **Customer service: Assist guests with any issues they may have, distributing catering orders/second hand delivery orders, answer calls to the store from customers**
- **BOH: have over a year of experience in the kitchen with fries, secondary, primary, special made salads, primary, special sandwiches, dishwashing, etc**
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Education

A.P Leto High School / high school diploma
August 2017 - May 2021, 4409 W Sligh Ave. Tampa, Fl, 33614

Hillsborough Community College/ A.A Degree
August 2017 - May 2021, 4001 W Tampa Bay Blvd