JAYDA HUTCHINSON

(904)704-4168
jaydahutchin@usf.edu
10054 Turtle Lake Ct APT103
Tampa FL 33559

PROFESSIONAL SUMMARY

Customer-focused hospitality professional with experience in fast-paced service environments. Skilled in POS systems, cash handling, upselling, and delivering high-quality guest experiences. Reliable team player known for multitasking under pressure, maintaining professionalism, and building positive customer relationships. Currently pursuing bartending.

SKILLS

- POS systems & cash handling
- Guest service & upselling
- Multitasking in high-volume environments
- Order accuracy & time management
- Conflict resolution
- Team collaboration
- Customer relationship building
- Alcohol service knowledge

EXPERIENCE

Moffitt Cancer Center, Oncology Technician Aug 2025- Current, Tampa, FL

Assist oncology nurses and physicians in providing direct patient care, including preparing patients for treatment, monitoring vital signs, and ensuring patient comfort and safety.
Respond promptly to patient needs, maintaining a calm and empathetic demeanor in high-stress situations.
Collect and process biological specimens for lab testing, ensuring proper labeling and adherence to safety and HIPAA standards
Document patient information and care activities accurately in the electronic health record (EHR) system
Follow all infection control, radiation safety, and hazardous waste handling procedures to ensure compliance with hospital and OSHA standards.

Server/To-Go Specialist , **Cracker Barrel Old Country Store**, Oct 2020 - Feb 2021, Tampa, FL

- Delivered fast, friendly service in a high-volume restaurant environment
- Managed up to eight tables while maintaining order accuracy and guest satisfaction
- Used POS system to process orders and payments efficiently
- Upsold menu items, specials, and add-ons to increase sales
- Handled cash and card transactions accurately
- Maintained cleanliness and followed food safety standards
- Responded quickly to guest requests and resolved concerns professionally

Fanatics Sportsbook, Customer Service Representative Oct 2023-Present, Tampa, FL

- Delivered high-level customer service in a fast-paced environment

 Resolved customer issues quickly while maintaining professionalism
 Handled sensitive financial transactions with accuracy
 Built rapport with customers to maintain brand trust
 Balanced multiple conversations and tasks simultaneously

USF Information Technology, AV Call Center Technician Jan 2023-May 2023, Tampa, FL
 Managed high-volume calls while providing professional support
 Coordinated with teams to resolve time-sensitive issues
 Trained new employees and supported daily operations
 Maintained clear communication under pressure

ITM (Interactive Teller Machine) Teller, Suncoast Credit Union, Feb 2021-Sept 2021, Tampa, FL
Virtually receiving calls to assist branch members in completing a variety of financial transactions ranging from cash/check deposits, withdrawals, cash checks, loan payments, and coin tickets.
Ensure that proper endorsements and identification are obtained.
Works with multiple software programs concurrently to complete transactions.
Confer with small commercial customers to suggest/promote information about products or services offered.
Provides a high level of professional and courteous service while observing due diligence for validity of transactions.
Use communication skills and interpersonal skills to interact professionally and effectively with members.

EDUCATION

Florida Bartending School Certification, Largo, Florida
January 2026

University of South Florida - Tampa, Florida
Bachelor's Degree in Health Sciences, 2023

Paxon School for Advanced Studies- Jacksonville, Florida
High school Diploma, 2019