MADISON HOFFMAN

CONTACT

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EDUCATION

2020 - 2024

IOWA STATE UNIVERSITY

- Bachelor's Degree in Biology
- Fashion Merchandising and Apparel Minor
- Cum Laude

SKILLS

- Attention to Detail
- Teamwork
- Time Management
- Independent
- Communication
- Organization
- Customer Service
- Marketing

CERTIFICATIONS

- IACUC
- AALAS

LANGUAGES

- English: Fluent
- Spanish: Intermediate

VOLUNTEER

- Shark Research
- Beach Cleanup
- Animal Shelter

WORK EXPERIENCE

In-Sync Exotics Feb 2025-Aug 2025

Exotic Cat Intern

- Maintain cleanliness and hygiene of animal enclosures.
- Prepare and administer specialized diets for big cats.
- Design and implement enrichment activities to stimulate cats.
- Observe and document animal behavior for record-keeping.

Iowa State University May 2024-Oct 2024

Wildlife Monitoring Technician

- Conducted surveys to track species distribution and population dynamics.
- Identified and handled various species (herptiles, mammals, etc.)
- Collaborated with a small team to complete tasks efficiently and meet project deadlines..

American Eagle May 2022-Oct2022

Brand Ambassador

- Delivered excellent customer service by recommending products and assisting with customer needs to enhance their shopping experience and drive sales.
- Executed store floor sets by organizing clothing, tables, and mannequins to create a visually appealing layout that attracted customer attention and improved store flow.
- Operated the register and assisted customers with checkout transactions to ensure efficient service and a smooth purchasing process.
- Managed stockroom organization by sorting deliveries and maintaining inventory.

Kindness Pet Clinic June 2017-Aug 2021

Veterinarian Assistant

- Assisted veterinarians in animal handling, vaccinations, ensuring proper care and minimizing stress.
- Conducted diagnostic tests on blood, urine, and fecal samples for veterinarian review.
- Organized client files and information to enhance accessibility and improve data management for quick retrieval.
- Managed calls, sales, and appointments while addressing client needs to ensure high levels of customer satisfaction and timely service delivery.

Indianola Country Club Sep. 2016-June 2017

Kitchen Help

- Assisted kitchen staff with food preparation to ensure dishes were executed correctly and delivered in a timely manner.
- Delivered dishes to guests with attention to accuracy, presentation, and customer satisfaction.